

Name of the Partner: _____

EVALUATION QUESTIONNAIRE

'BASKET'

GRUNDTVIG LEARNING PARTNESHIP

Please rate the following evaluation criteria on the scale 1-4, where '1' represents the highest level of quality, performance and satisfaction while '4' the lowest and poorest!

PART I. Evaluation of the partnership meeting in Oslo, November 10-11, 2011					
Evaluation criteria	1	2	3	4	Comments
A. Partnership meeting - Organisational aspects					
1. Information supplied before the project meeting					
2. Location of project meeting					
3. Agenda of project meeting					
4. The duration of project meeting					
5. The food and social elements of the project meeting					
6. Overall organisation of project meeting					
B. Partnership meeting - Professional aspects					
7. To what extent was the planned programme realized?					
8. To what extent were the selected topics in line with the project objectives?					
9. Was there enough time for discussions and to learn from each other?					
10. Are you satisfied with the quality and benefits of the meeting?					
Recommendations for forthcoming meetings:					

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PART II. Evaluation of the progress of the partnership programme so far-----

Evaluation criteria	1	2	3	4	Comments
C. Project progress and outcomes					
11. To what extent has the work plan been fulfilled so far?					
12. To what extent is the distribution of tasks clear?					
13. Do we function well as a partnership?					
14. Do you see any obstacles for a successful project?					
15. Does everybody respect the deadlines for delivering written materials?					
16. Does the work load in the project correspond with your expectations?					
17. Were all activities and products the right ones in the light of the project objectives?					
18. Do the project activities contribute to develop guidelines?					
19. Is the web log user-friendly and relevant?					
20. Does the interactive area meet your expectations?					
D. Quality of the project coordination, communication, cooperation among the partners					
21. To what extent is the coordinator committed to the project?					
22. Are minutes always taken and circulated?					
23. To what extent is the coordinator engaged to solve problems within the partnership?					
24. Are the partners' roles clear?					
25. Are you satisfied with the partners' contribution to the project goals?					
26. Is the communication within the partnership good enough?					
27. How actively do you contribute in project activities and communication?					
28. How actively are you disseminating the project?					

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Recommendations for achieving better project results: